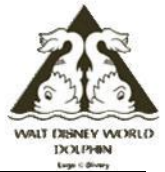
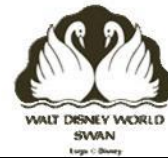




Walt Disney World Swan Dolphin Hotel  
1500 Epcot Resorts Boulevard  
Lake Buena Vista, Florida 32830  
Tel: 407-939-5786 Fax: 407-939-5799



## Technology Meets Inspiration

### Exhibitor Event Technology Order Form 2016

Event Name: \_\_\_\_\_  
Event Dates : \_\_\_\_\_ to \_\_\_\_\_

**Deadline for submission to receive the advance daily rate is 21 business days before load-in. Form expires 12/31/16. Please call 407-939-5786 for updated form past expiration date. Pricing subject to change without prior notice.**

Video Equipment VIDEO MONITORS WILL NOT HANDLE A COMPUTER SIGNAL - SEE DATA MONITORS	Advance Daily Rate	On-Site Rate	Qty	Days	Total
DVD Player & 32" LCD Monitor Package	\$ 450.00	\$ 600.00			
BluRay Disc Player	\$ 135.00	\$ 150.00			
DVD Player	\$ 95.00	\$ 110.00			
DVD Record Deck	\$ 225.00	\$ 350.00			
Multi Regional DVD Player	\$ 100.00	\$ 250.00			
DVCam Deck	\$ 500.00	\$ 550.00			
	\$	\$			
	\$	\$			

Projection Equipment	Advance Daily Rate	On-Site Rate	Qty	Days	Total
Standard Overhead Projector	\$ 135.00	\$ 175.00			
5'-8' Tripod Screen	\$ 95.00	\$ 115.00			
White Board with Markers	\$ 85.00	\$ 95.00			
Flipchart w/Pad and Markers	\$ 75.00	\$ 95.00			
34" Skirted A/V Cart	\$ 35.00	\$ 50.00			
54" Skirted A/V Cart	\$ 55.00	\$ 70.00			
Safelock Stand	\$ 35.00	\$ 50.00			
3200k LCD Data Projector	\$ 505.00	\$ 625.00			
Wireless Presenter Mouse	\$ 65.00	\$ 75.00			

#### Computer Display Equipment

What computers are you using? \_\_\_\_\_  
What resolution will you run? \_\_\_\_\_  
What software are you using? \_\_\_\_\_

**ADVANCE PAYMENT IS REQUIRED AND A RENTAL CONTRACT MUST BE COMPLETE TO RESERVE EQUIPMENT. Please note pricing is PER DAY. Depending on business levels, on-site orders may have to be sourced through local PSAV channels.**

19" LCD Flat Screen Monitor (Tabletop)	\$ 145.00	\$ 165.00			
24" LCD Flat Screen Monitor (Tabletop)	\$ 255.00	\$ 275.00			
32" LCD Screen w/Stand and Cables	\$ 415.00	\$ 505.00			
46" LCD Screen w/Stand and Cables	\$ 705.00	\$ 795.00			
55" LCD Screen w/Stand and Cables	\$ 905.00	\$ 995.00			
60" Screen w/Stand and Cables	Call	Call			
Desktop Computer w/Standard Software	\$ 250.00	\$ 350.00			
Laptop Computer w/Standard Software	\$ 245.00	\$ 350.00			
Wired Computer Keyboard	\$ 25.00	\$ 40.00			
Wired Computer Mouse	\$ 25.00	\$ 40.00			
25' VGA Cable	\$ 25.00	\$ 35.00			
VGA Distribution Amplifier	\$ 110.00	\$ 135.00			
RGB Distribution Amplifier	\$ 110.00	\$ 135.00			

Audio Equipment					
Powered Speaker with Tripod	\$ 150.00	\$ 200.00			
Wired Hand Held Microphone	\$ 70.00	\$ 90.00			
Wireless Lavalier Microphone	\$ 210.00	\$ 250.00			
Countryman Headset Microphone	\$ 295.00	\$ 325.00			
CD Player	\$ 85.00	\$ 105.00			
Sound System with (2) Powered Speakers on Tripods, (1) Mixer, (1) Wired Microphone	\$ 445.00	\$ 545.00			
Sound System with (2) Powered Speakers on Tripods, (1) Mixer, (1) Wireless Microphone	\$ 585.00	\$ 685.00			
Custom Audio Packages are available. Please call our office for individual design and pricing.	Call	Call			

#### Lighting

*Our lighting inventory consists of a full range of theatrical instruments, including moving lights. Specialized lighting plans are created upon request. Custom Gobos also available. Please call our office for specific information and pricing.*

#### Rigging

Please visit our website for information regarding your requirements at:  
<http://www.psav.com/RiggingForm/>

Please call our office at 407.939.5786 for your custom meeting specifications and pricing.

<b>Total Equipment Rental</b>	\$
<b>24% Service Charge*</b>	\$
<b>6.5% Sales Tax</b>	\$
<b>On Equipment and Service Charge</b>	\$
<b>GRAND TOTAL=</b>	\$

**For Technical Assistance Please Call  
The PSAV Manager On Duty  
321.251.0477  
Thank you for your business!**

You may submit your order request via:  
email [to: SwanDolphinSales@psav.com](mailto:SwanDolphinSales@psav.com)  
or Fax at: 407-939-5799

**THE ATTACHED RENTAL CONTRACT MUST BE COMPLETE FOR ORDER TO BE PROCESSED. CHARGES ARE PER DAY.**



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## **RENTAL RESERVATION**

Name of Event:	Event Location: <u>WDW Swan &amp; Dolphin Hotel</u>
Exhibitor / Client: _____	Room & Booth #: _____
Address Line 1: _____	On-site Contact Name: _____
Address Line 2: _____	Phone: _____
City: _____ ST: _____ ZIP: _____	Email: _____

\*Delivery Date:

Time:

**\*Exhibitor / Client must be present to sign for the order at time of delivery. Please contact the Audiovisual Services Department for delivery. You must notify our representative that you are at your booth and have electrical power in place. Presentation Services is unable to guarantee a delivery time.**

\*Pick up Date:

Time

**\*Exhibitor / Client is responsible for equipment until a Presentation Services representative removes the equipment. Equipment removal will be at close of the event unless otherwise specified. No removal of equipment will take place during event hours.**

## **Cancellation Policy**

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50 % fee applicable to equipment and tax only.
- B) Cancellations received on the day of the scheduled delivery or "no-shows" are subject to pay the full amount of the order to include installation, drayage and tax.

**Any Equipment or Technician cancelled within 24 hours of a function's start time will be billed for at full price.**

**IF YOU CLAIM SALES TAX EXEMPTION IN THIS STATE, PLEASE FURNISH A COPY OF YOUR FLORIDA TAX-EXEMPT CERTIFICATE WITH YOUR ORDER.**

**Please indicate method of payment on page three of this form. This section must be completed before your order can be processed.**

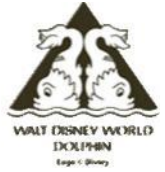
A credit authorization is requested as a deposit against additional services and/or labor (please see page three). Payment of any balances may be made by company check upon presentation of statement while at the event. However, a credit card authorization must be on file. Any balances outstanding as of move-out will be charged to your account.

**Please do not ask us to bill you.**



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### **Credit Card Consent / Security Deposit Form**

PSAV Location Number: 1573 WDW Dolphin Hotel 6573 WDW Swan Hotel (Circle all applicable)

**Credit Card Type:** American Express \_\_\_\_\_ Discover \_\_\_\_\_ MasterCard \_\_\_\_\_ VISA \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_

**Expiration Date:** \_\_\_\_\_

**Security Code:** \_\_\_\_\_

**Customer PO:** \_\_\_\_\_

(if no Purchase Order # provided, use location # and Order ID XXXX XXXX)

**Cardholder's Name:** \_\_\_\_\_

(As it appears on credit card)

**Phone:** \_\_\_\_\_

**Card Billing Address:** \_\_\_\_\_

**Zip Code (REQUIRED):** \_\_\_\_\_

**City:** \_\_\_\_\_ **ST:** \_\_\_\_\_

**Cardholder Email Address:** \_\_\_\_\_

**Customer Name:** \_\_\_\_\_

(Name as it should appear on the invoice)

**Invoice / Order Number(s):** \_\_\_\_\_

I, (please print) \_\_\_\_\_, certify the above information to be true and correct to the best of my knowledge. I am authorizing the above credit card account to be charged for the attached order and any additional amounts incurred as a result of all show site changes ordered by my representatives and/or place my card on file for Security Deposit purposes in the event of payment default, cancellation fees or damages/losses owed per PSAV Terms and Conditions - See Terms and Conditions.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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